

Joint City-County Planning Task Force

Meeting Notes

October 8, 2014 - 8:30 a.m.

Greene County Archives & Election Center - 1126 Boonville Ave.

Meeting #24

Task Force Members present:

Chris Coulter, Acting Greene County Administrator
Tim Smith, Springfield Deputy City Manager
Collin Quigley, Springfield Assistant City Manager
Cindy Stein, Greene County Auditor
Mary Mannix Decker, Springfield Finance Director
Paul Williams, Springfield Police Chief
Jerry Moyer, Greene County Court Administrator

The meeting began at 8:31 a.m. with a welcome from Tim Smith, Springfield Deputy City Manager, and Chris Coulter, Acting Greene County Administrator. Deputy City Manager Smith asked the members to review the notes from the September 10, 2014 meeting, and for a motion of approval.

Cindy Stein, Greene County Auditor, made a motion to approve the notes. Collin Quigley, Springfield Assistant City Manager, seconded the motion and the notes were approved.

Deputy City Manager Smith explained that the Task Force is continuing to work on their final draft report, particularly developing major indicators to be used in the final report's performance matrix for the "dashboard," which is time consuming and complicated to compile. He reported that there are two elements still needed for the final draft report: (1) options to address the problems; and (2) dashboard indicators.

The Task Force discussed conducted a few extra meetings to continue finalizing their draft report.

Per a consensus of the Task Force, the following meeting dates were scheduled: October 29, 2014 and November 19, 2014 with a date and location to be determined.

Clerk's Note: Per an e-mail from the City Manager's Office via Kathy Hardt, Executive Assistant to City Manager Greg Burris, dated October 9, 2014, the following is the upcoming TF meeting information *(Please refer to Exhibit A located within the City Clerk's Office for additional information.):*

October 29, 2014 – 4th Floor Conference Room, Busch Municipal Building from 8:30 to 10:00 a.m.

November 19, 2014 – L45 Conference Room, Busch Municipal Building from 10:00 to 11:30 a.m.

Deputy City Manager Smith noted that a tentative date for an upcoming presentation before the City Council and Greene County Commission would probably not be held until the 1st part of December 2014.

Deputy City Manager Smith and the Task Force addressed the following subgroups and topic assignments, which were discussed at the previous meeting:

Topic:

Assigned to:

1.0 – County Financial Situation

Cindy Stein, Dan Patterson, and Joclynn Brown
(formerly Martha Mundt)

2.0 – Law Enforcement Costs	Sheriff Arnott/Major Kevin Spaulding, Chief Paul Williams, Dan Patterson, Jerry Moyer
3.0 – Public Health Funding	Collin Quigley, Kevin Gipson/Clay Goddard, Chris Coulter, Joclynn Brown (formerly Martha Mundt)
4.0 – Animal Control	Collin Quigley, Kevin Gipson/Clay Goddard, Chris Coulter, Sheriff’s staff
5.0 – Unfunded Environmental Mandates	Greg Burriss, Tim Smith, Chris Coulter
6.0 – Operational Issues – Unfunded Capital Needs, Life Cycle Replacement Costs, Fuel Costs	Mary Mannix Decker, Jerry Moyer, Cindy Stein, Sheriff’s staff, Dan Patterson, Tim Smith, Chris Coulter
7.0 – Operational Issues – Operational Issues – Wellness Program	Employee Recruitment, Retention & Compensation, Collin Quigley, Sheila Maerz, Camille Knowles, Chris Coulter
8.0 – Stormwater Capital Needs	Tim Smith, Kevin Barnes, Todd Wagner
9.0 – Capital Transportation Needs	Tim Smith, Dan Smith, Kirk Juranas
10.0 – Growth Planning	Ralph Rognstad, Kent Morris, Chris Coulter
11.0 – Economic Development	Chris Coulter, Dan Smith, Mary Lilly Smith
12.0 – Sales Tax Fluctuations/Difficult Budget Projections	Mary Mannix Decker, Cindy Stein, Joclynn Brown (formerly Martha Mundt)
13.0 – Consolidated Functions	Tim Smith, Chris Coulter, Greg Burriss, Collin Quigley
14.0 – Civic Engagement Issues	Cora Scott, Dale Moore, consult with Dr. Stout at MSU

Deputy City Manager Smith encouraged the various subgroups to continue their work, if they have not yet meet to do so at their earliest convenience, so the finalized draft report can be updated.

During the discussion, Paul Williams, Springfield Police Chief, explained he feels the current information should remain, and an update of the information and data to current findings is needed as of November 2014, especially to “highlight” what has been accomplished (i.e. where we were, and where we are).

County Auditor Stein addressed she feels that some sections should include the current and most updated information and data findings, but some sections this is not necessary due to the current length of the draft report. She reported that perhaps some updated information could be included within the summary as opposed to the individual sections.

Deputy City Manager Smith asked that Vanessa Brandon, Greene County, e-mail all of the past meeting minutes of the Task Force for review to help with finalizing their draft report. Ms. Brandon affirmed.

The Task Force discussed the issue of “dashboard” indicators. Deputy City Manager Smith asked that the subgroups have their indicator finding information (i.e. future indicators) available for discussion at the upcoming October 29, 2014 meeting.

Deputy City Manager Smith noted that he would sent out an upcoming meeting request to the subgroup regarding the Operational Issues – Unfunded Capital Needs, Life Cycle Replacement Costs, Fuel Costs section.

In response to a question posed by Deputy City Manager Smith, County Auditor Stein explained that she has updated the table relating to the County’s sales tax rate compared to other jurisdictions at this time.

Deputy City Manager Smith asked Cora Scott, Springfield Public Information Office (PIO) and Civic Engagement Director, to take the lead for Section 14.0 (Civic Engagement Issues), since Dale Moore, Office of Emergency Management Public Information, has recently resigned. PIO and Civic Engagement Director Scott affirmed.

The Task Force continued to discuss the subgroups and topic assignment updates.

County Auditor Stein noted that she has updated the Law Enforcement Sales Tax (LEST) chart information at this time.

In response to another question posed by Deputy City Manager Smith, Acting Greene County Administrator Coulter reported that the County jail remodeling project was completed in September.

A couple of the Task Force members expressed that they feel the “formatting” for the finalized report should be flexible depending upon the topic.

Following further discussion, Deputy City Manager Smith reiterated that he would like to focus on the “dashboard” indicator findings at the upcoming October 29, 2014 meeting. He requested that the Task Force’s subgroups have all of their information updated before the upcoming November 19, 2014 meeting, so the finalized draft report could be reviewed at the November 19, 2014 meeting.

Deputy City Manager Smith informed the Task Force that he would send an updated copy of the finalized draft report approximately 10 days before the November 19, 2014 meeting for their review. He requested that the subgroups send their updated information to Judy Hill, Greene County, so she can finalize the draft report.

Deputy City Manager Smith noted that City Manager Burris, who was unable to attend today’s meeting due to a conflict, PIO and Civic Engagement Director Scott, and he would meet in the near future to discuss today’s meeting, particularly what the “dashboard” indicators would look like. He added that an informational update would be sent to the Task Force.

With no additional discussion, the meeting dismissed at approximately 9:10 a.m.

Exhibit A

Climer, Anita Baker

From: Hardt, Kathy
Sent: Thursday, October 09, 2014 11:14 AM
To: Climer, Anita Baker; Cirtin, Brenda; Cotter, Anita
Cc: 'VBrandon@greencountymo.org'; 'JLHill@greencountymo.org'
Subject: next two JCCPTF

County's turn – 8:30 to 10 a.m., Oct. 29, Busch 4th floor

City's turn - 10 to 11:30 a.m., Nov. 19, Busch L45