



Administrative Ruling #2013-02 Building Development Services Springfield, Missouri

Pursuant to General Ordinance 5985, Sub-Article V, Chapter 36, Article III, Land Development Code, the following ruling is hereby made in order to clarify special inspections.

Section 1704.2 Special inspections “Where application is made for construction as described in this section, the owner or the registered design professional in responsible charge acting as the owner’s agent shall employ one or more approved agencies to perform inspections during construction on the types of work listed under Section 1705. These inspections are in addition to the inspections identified in Section 110.”(Section 110 has been repealed and replaced by General Ordinance 5985, Division 5.)

As a part of the plan review process the registered design professional in responsible charge shall submit, for review and approval, a letter from the special inspection person or firm stating the following:

1. The scope of the special inspections as prescribed in section 1704 of the 2012 International Building Code that they will be responsible for.
2. The qualifications of the special inspector and or firm.
3. The documentation must clearly state that the special inspector or firm is being employed by the owner or the registered design professional in responsible charge acting as the owner’s agent.

Section 1704.2.1 Special inspector qualifications “The registered design professional in responsible charge and engineers of record involved in the design of the project are permitted to act as the approved agency and their personnel are permitted to act as the special inspector for the work designed by them, provided they qualify as special inspectors.”

The minimum qualifications for the special inspector and or firm must meet the requirements as found in International Accreditation Service (IAS) AC291 or a Missouri Registered Design Professional whose professional training and experience is consistent with the special inspection being performed.

If laboratory testing is required as a part of the special inspection, the laboratory performing the test must be AASHTO and CCRL Accredited.

In order to assist the design community a special inspector or firm may prequalify themselves or their firm with the Department of Building Development Services. Upon review and approval the Department of Building Development Services will maintain a

list of approved individuals and or firms along with their qualified areas of expertise. If the individual or firm is on the approved list the qualification requirement as required in the letter of approval stated above will not be required.

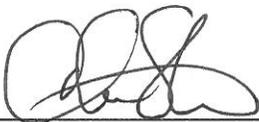
Section 1704.2.5 Inspection of fabricators: This section shall be further clarified as follows. The letter of certification, required for all pre-engineered metal buildings shall show by certification seal that the fabricator is accredited by the International Accreditation Service (IAS).

Building Development Inspections:

Special inspection requirements do not override the inspection requirements of General Ordinance 6015, Division 5. The responsible contractor shall request all inspections as defined in General Ordinance even though the code may require special inspections for a specific type of work.

All special inspection reports shall be submitted to the building inspector of the project within ten (10) working days of the performance of the test or inspection. At the completion of the project or scope of work, and before a certificate of occupancy can be issued a special inspection final report must be submitted stating the following:

1. Project name and address.
2. The scope of work provided.
3. A statement of substantial conformance to the approved plans, specifications and applicable workmanship of the International Building Code.
4. Signature of the special inspector or firm.
5. Special Inspector certification number or professional seal.



Chris Straw, Director
Building Development Services

12/2/13
Date