

Position Announcement

Assistant Director of Aviation, Operations



2300 n airport blvd ste 100
springfield missouri 65802

SGF is one of the fastest growing small hub airports in the United States. On average, passenger numbers grow 3% a year.



ABOUT THE AIRPORT

The Springfield-Branson National Airport (SGF) is owned by the City of Springfield and governed by a board that operates the Airport on behalf of the City. The Airport Board is comprised of 11 members, eight who live within City limits and three from outside City limits, which are appointed by the City Manager and confirmed by the Springfield City Council.

SGF is a fast growing small hub airport located on 3,100 acres in Southwest Missouri. It has service to 11 cities via carriers Allegiant, American, Delta, and United; including an average 25 daily flights to major hubs Dallas, Denver, Chicago, Atlanta, and Charlotte was added in 2015. Passengers have grown 25% in five years to over 900,000 in 2015, which was a record year. 2016 numbers are up another 3% and projected to hit a million before 2020.

A beautiful new 275,000 square foot airline terminal was completed in 2009, which development included an adjacent ARFF station, fuel farm, and consolidated car rental facility. The terminal has 10 gates, but can be expanded to 60 gates. A project to expand long-term parking will be completed in 2016. The former terminal has been redeveloped and is 100% leased as an Expedia/Hotels.com operations center, U.S. Customs Office, and college flight training center.

The airport has nightly UPS and FedEx air cargo service handling approximately 30 million pounds annually. There is a Missouri Air National Guard helicopter maintenance base, American Eagle Maintenance facility, large charter operation, and healthy general aviation community with 120 based aircraft, including 50 multi-engine/business jet aircraft. The airport completed a \$6 million GA redevelopment project in 2015, which created 14 spots for new corporate hangars.

SGF has an annual operating budget of over \$13 million and 93 employees. It is self-sufficient and receives no local tax support. The airport is home to 40 businesses and contributes about \$500 million annually to the regional economy. Foreign Trade Zone #225 is also operated by the Airport, which boundaries include all 23 Counties of SW Missouri.

ABOUT THE POSITION

Under the general direction of the Director of Aviation, this position serves as the principal deputy director and daily airport manager for the Springfield-Branson National Airport (SGF). He/she will work with and become an important part of the senior management team charged with accomplishing SGF's goal to be the premier Midwest airport through exceptional service and safety.

The Assistant Director will independently perform airport management work to plan, organize, and direct the operations and maintenance functions of the airport; supervise professional, technical, and clerical staff engaged in various department activities; advise the director regarding programs, projects, and policies; prepare and present verbal and written reports on airport issues; and perform the duties of the director during his/her absence.

The Assistant Director will have the ability to effectively communicate and maintain positive working relationships with SGF stakeholders including public officials, staff, tenants, vendors, customers, contractors, and the general public. Further, the Assistant Director facilitates team projects and coaches team members.

POSITION REQUIREMENTS

- Bachelor's degree from an accredited college or university in Aviation Management, Business Administration, Engineering, or a closely related discipline.
- Certification by the American Association of Airport Executives (AAAE) as an Accredited Airport Executive or Certified Member is preferred. Ability to obtain accreditation within two years of hire is required.
- At least three years professional experience in a management capacity over operations or facility maintenance at a commercial service, large general aviation, or large military airport. Strong knowledge of FAR Part 139 requirements is required.
- Experience with federal/state grant funding and project management is desired.



COMMUNITY AND REGION



Located in scenic southwest Missouri, Springfield is the third largest city in the state. The metro area population is 456,456, with 166,810 in the city limits. Springfield is a progressive community offering a desirable location and great quality of life with low cost of living. The city has a growing job market, excellent schools, world-class healthcare, and all the entertainment and cultural amenities of a big city, but with a welcoming small-town charm.



The recipient of numerous awards and accolades, Springfield meets high standards for livability and economic health. The city has been named one of the “Top 5 Best Cities to Start a Business” by *WalletHub*, one of the “Top 30 Best Cities for Job Growth” by *New Geography*, and one of the “Top 40 For Business and Careers” by *Forbes Magazine*. It has also been designated one of the “Top 100 Places to Live” by *Livability.com* and one of the “Top 20 Magnets for Young Adults” by *USA Today*.

The Springfield Area Chamber of Commerce has been chosen as the National Chamber of the Year, and its combined efforts with the city, counties, and business members have helped the community become a national leader in job growth, with an unemployment rate far below the national average. Springfield is a center for regional medical, retail, and education and has a post-secondary student population of approximately 50,000. The largest employers in the area are Mercy Health Systems, CoxHealth Systems, Walmart, Springfield Public Schools, and Bass Pro Shops.



In recent years, downtown Springfield has experienced a resurgence. Many of the older buildings are renovated into mixed-use buildings such as lofts, office space, restaurants, coffee shops, bars, boutiques, and music venues. The downtown area is also home to restored historic theaters, including the Gillioz Theatre, and the Landers Theatre.

Springfield Public Schools is Missouri’s largest school district, with 36 elementary schools, ten middle schools, and five high schools, as well as the Phelps Center for Gifted Education. SPS has an enrollment of over 25,000 students and offers diverse programs for all students, including the International Baccalaureate program, Academy of Exploration at Discovery Center, and the Health Sciences Academy. There are also several private schools in the City serving pre-K through 12 students. There are many colleges and universities throughout the region, including Missouri State University, Ozarks Technical Community College, Drury University, Evangel University, and Southwest Baptist University.

Applicants are encouraged to view video at www.LiveInSpringfieldMO.com for additional information on Springfield.

COMPENSATION AND BENEFITS

The salary range for this position is \$70,595 - \$96,179, with an attractive benefits package that includes:

- Health insurance is provided at no cost for employee-only coverage. Family coverage, dental, term life, and other insurance options are available for purchase.
- A pension is provided through the Local Government Employee Retirement System (LAGERS). Employees are fully vested after five years, and the City makes the full contribution for this benefit. There is also an optional 457(b) investment plan through ICMA.
- The City provides a generous leave package, including holiday, vacation, exempt, and sick leave. Additional information on City benefits can be found at www.springfieldmo.gov/hr
- Airport provided vehicle, communications allowance, and relocation assistance are available.

APPLICATION PROCESS

Please apply online at: <http://www.springfieldmo.gov/1935/City-Jobs>. Position is open until filled but application submission deadline for consideration is December 9, 2016.

For more information on this position contact:

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417.864.1828

